

20 DEC 1979

MEMORANDUM FOR THE RECORD

STATINTL FROM : [REDACTED]  
Assistant Legislative Counsel

SUBJECT : Senior Intelligence Service (SIS)

1. The undersigned received a call from Mr. Dick Fogel, GAO Senior Service T.F. regarding our SIS program. Mr. Fogel, who had previously been in contact with our SIS Support Staff asked several questions concerning the details of our program. The motive behind his questions was that GAO is currently formulating their own senior service and are polling other agencies for ideas. (U/IUO)

STATINTL

2. After consulting with [REDACTED] Chief, CIA, SIS/Support Staff, I responded orally to Mr. Fogel's questions. He stated that he was appreciative of our cooperation and would relate our comments to the other members of the GAO Task Force charged with this responsibility. (U/IUO)

STATINTL

cc: [REDACTED] Chief, SIS Support  
Mr. Harry Fitzwater, C/OP  
[REDACTED] DC/OP  
[REDACTED] C

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Distribution:  
1 - OLC Subject  
1 - OLC Chrono  
MDC (20DEC79)

PLEASE NOTE:

Recipients of Senior Intelligence Service (SIS) notices are requested to distribute this information to component administrative staffs, and appropriate personnel, particularly those officers who are members of the SIS.

Additional copies or any questions relating to distribution of these notices may be addressed to Chief, Regulations Control Division, extension [REDACTED]

STATINTL

This Notice Expires 1 July 1980

Approved For Release 2001/08/09 : CIA-RDP89-01114R000300080026-8

SIS NOTICE NO. 1

This channel of communication is being established to inform Senior Intelligence Service (SIS) members (former Supergrade Level, Scientific Pay Schedule (SPS), and Executive Pay Level 4 and 5) and other interested Agency personnel of SIS policy and administrative decisions rendered by the DCI/DDCI. This series of notices is not intended to rescind Agency regulatory publications, but rather to inform Agency personnel in a timely manner of decisions affecting the SIS.

1. PROMOTION TO SIS

GS-15 level personnel being promoted to SIS-1 will receive the equivalent of two step increases at the GS-15 level unless prohibited by statutory limitation. For example, under existing pay scales, officers promoted to SIS-1 will be paid at one of three rates:

GS-15/1 - 15/4	(\$40,832 - \$44,985)	to \$47,889
GS 15/5	(\$46,276)	to \$48,998
GS 15/6 - 15/10	(\$47,637 - \$50,112.50)	to \$50,112.50

2. ANNUAL LEAVE

As noted in the SIS application letter and brochure, SIS members may accrue unlimited annual leave beginning with the current leave year, except for the 80-hour "use-or-lose" requirement established by the DCI. All SIS personnel are required to use or lose 80 hours during the leave year (except for the year of retirement) regardless of their leave accumulation status.

3. PREMIUM PAY

In accordance with the underlying principles of the Civil Service Reform Act, SIS members will not be eligible for premium pay, i.e., scheduled overtime, Sunday and holiday pay, and night differential. This exclusion will not apply where an SIS member is required to perform duties unique to the Agency. The Director of Personnel will review and approve requests of this nature.

Frank C. Carlucci  
Deputy Director of Central Intelligence

DISTRIBUTION: SPECIAL

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# ROUTING AND RECORD SHEET

Approved For Release 2001/08/09 : CIA-RDP89-01114R000300080026-8

SUBJECT: (Optional)

Senior Intelligence Service Notice No. 1

FROM:

Harry E. Fitzwater  
Director of Personnel  
5 E 58

EXTENSION

NO.

DATE 21 December 1979

STATINTL

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. SA/DDCI

2. STATINTL

3. Deputy Director of Central Intelligence

5. ISS/Regulations Control  
5 D 49 Hqs.

It is requested that you sign the attached SIS Notice. We propose that this be the channel for communications with SIS members. The items covered in the attached have been approved by you but not promulgated to all SIS members.

Harry E. Fitzwater

Harry E. Fitzwater

Att

Distribution:

Orig - ISS/Regulations Control

1 - DDCI

1 - SA/DDCI

1 - ER

1 - C/SIS/SS

1 - D/Pers Subject

1 - D/Pers Chrono

D/Pers/HRFitzwater:rj (12/21/79)

FORM 1-79

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USE PREVIOUS EDITION

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